

### Information to employers

The Swedish Civil Defence and Resilience Agency maintains preparedness for international and national emergency and disaster response operations. The first overseas operation was carried out by the Swedish Civil Defence and Resilience Agency's earlier predecessor, Swedish Rescue Services Agency in 1988 after the earthquake in Armenia. Areas that we operate in are, for example, mine action, humanitarian aid operations and civilian crisis management. The UN and EU are among those who request our support. Being deployed on a mission for the Swedish Civil Defence and Resilience Agency provides, in many cases, an opportunity for competence development that individuals on the Field Staff roster can find useful in their everyday jobs.

## Requests for support

A mission usually begins when the Swedish Civil Defence and Resilience Agency receives a request for support from, for example, the UN or the EU. The Swedish Civil Defence and Resilience Agency assesses whether to proceed with the request. If a decision is made to proceed, a HR officer at the Swedish Civil Defence and Resilience Agency will contact those on the roster matching the criteria specified in the request and ask if they are available for deployment. Often this can be at very short notice and therefore we usually need to know the deployment availability within anything from two to 24 hours. The deployment often takes place within one to two weeks, but response time may also be shorter. The missions vary in length and can be between a few days up to a year.

NB: An availability enquiry does not always mean that a mission will take place. Sometimes missions are cancelled due to a worsening security situation or other reasons. When the UN or the EU request support a nomination process takes place, during which the requesting organization determine which individual is best suited for the task. The fact that individuals registered on the roster notify the Swedish Civil Defence and Resilience Agency of their availability for a mission does not automatically mean that they will be employed. In order for the Swedish Civil Defence and Resilience Agency to consider a notification of interest, it is desirable that the people in question are granted leave by their employers should they be selected at the end of the nomination process. However, we recommend taking no irrevocable actions (such as a formal leave application) until the final selection has been confirmed.

#### Mission

Once deployed, field staff are temporarily employed by MCF and insured through the Legal, Financial and Administrative Services Agency during their employment.

### Training

Everyone registered on the roster must undergo the MCF Induction Course and in addition, specialized training courses can be offered. Courses vary in length from three to 14 days. On average, there is one training event per year but this can vary depending on the specific competency profile of the individual on the roster. During training courses, remuneration is paid to participants.

# Dialogue with you as an employer

For the Swedish Civil Defence and Resilience Agency, it is important that there is an understanding between those registered on the roster and you as an employer, that someone who is on the Field Staff roster is expected to be available for missions with short notice. The Swedish Civil Defence and Resilience Agency encourage people on the roster to have a regular dialogue with their employer regarding the possibility of taking part in a mission. If you as an employer know there is a certain period during which you cannot grant a leave of absence, it is important to discuss this your employee to make sure that the person can keep her or his availability up to date on MyPages.

Read more about our missions on: www.mcf.se/en